

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET

E-Mail: BrownCountyCountyBoard@co.brown.wi.us

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
August 14 – 18, 2017**

MONDAY, AUGUST 14, 2017

- | | | |
|-----------|--|---|
| *10:30 am | Harbor Commission – Meeting Cancelled | Port & Resource Recovery
2561 S Broadway |
| *4:30 pm | Neville Public Museum Governing Board | 3 rd Floor Board Room, Neville Public Museum
201 Museum Place |
| *4:30 pm | Board of Adjustment | Room 391, Northern Building
305 E. Walnut Street |
| *5:30 pm | Human Services Committee | Room 200, Northern Building
305 E. Walnut Street |

TUESDAY, AUGUST 15, 2017

- | | | |
|----------|------------------------------------|---|
| *4:30 pm | Veterans' Recognition Subcommittee | Room 201, Northern Building
305 E. Walnut Street |
|----------|------------------------------------|---|

WEDNESDAY, AUGUST 16, 2017

- | | | |
|-----------|--|--|
| *9:00 am | Benefits Advisory Committee | Room 200, Northern Building
305 E. Walnut Street |
| *12:00 pm | Mental Health Ad Hoc Committee | Board Room, ADRC
300 S. Adams Street |
| *7:00 pm | Brown County Board of Supervisors | Legislative Room 203, City Hall
100 N. Jefferson Street |

THURSDAY, AUGUST 17, 2017

- | | | |
|----------|---------------|------------------------------------|
| *5:15 pm | Library Board | Central Library
515 Pine Street |
|----------|---------------|------------------------------------|

FRIDAY, AUGUST 18, 2017

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

- PUBLIC NOTICE -
BROWN COUNTY HARBOR COMMISSION
Monday, August 14th – 10:30 am

Brown County Port & Resource Recovery
2561 S. Broadway, Green Bay, WI 54304

No Harbor Commission Meeting will be held in August

Dean R. Haen – Director
Port & Resource Recovery Department

Any person wishing to attend whom, because of disability requires special accommodations should contact the Brown County Port and Resource Recovery Department at 492-4950, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Harbor Commission may be taken on any of the items, which are described or listed on the agenda.

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES. CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

NEVILLE PUBLIC MUSEUM GOVERNING BOARD

AGENDA

August 14, 2017

4:30 p.m.

Neville Public Museum

Boardroom

3rd floor

- I. Call meeting to order
- II. Approve/modify agenda
- III. Museum Directors Report
 - a. Budget, program and outreach update
- IV. Deputy Director Report
 - a. Update on temporary exhibit roles and responsibilities
- V. Such other matters as authorized by law
- VI. Adjournment

Kevin Kuehn, Chair

Please contact Beth Lemke at 448-7848 if you cannot attend this meeting

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

ZONING

Brown County



305 E. WALNUT STREET, ROOM 320
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-6480 FAX (920) 448-4487
WEB SITE www.co.brown.wi.us/zoning

WILLIAM BOSIACKI

ZONING ADMINISTRATOR

AGENDA BROWN COUNTY BOARD OF ADJUSTMENT

August 14, 2017 - 4:30 p.m.
Northern Building, Room 391
305 E. Walnut Street
Green Bay, WI 54301

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. Call meeting to order and verify door is open for the public.
2. Roll call: X if present, E if excused, and U if unexcused.
 - a. Chairman Bill Ullmer _____, Secretary Dick Huxford _____, Tom Perock _____, Alternates Clete Cisler _____, and Debbie Diederich _____.
3. Review and approval of minutes from previous meeting.
4. Old business.
5. New business and announcement of agenda for public hearing.
 - a. Kevin Cuene, 4373 Nicolet Dr., Green Bay, WI, Parcel # SC-1602-20
 - b. Jeff Noeldner, 5305 Edgewater Beach Rd., Green Bay, WI, Parcel # GB-630
6. Public Notice - Class II – Green Bay Press-Gazette, on July 30, 2017 and August 6, 2017.
7. Describe Board's authority and rules of hearing.
8. **Open Public Hearing.**
 - ❖ Read appeal(s) and discuss in order as determined by Board.
9. Close Public Hearing.
10. Deliberation, findings of fact, conclusions of law, decisions and determinations on appeal.
Complete all three standards – if all three cannot be met, the variance cannot be granted.
11. Other business.
12. Adjourn meeting.

Date: July 31, 2017

By: Matt Heyroth, Assistant Zoning Administrator

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Brown County Planning and Land Services Department at (920) 448-6480 at least two business days before the meeting so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



PUBLIC NOTICE

Notice is hereby given that a public hearing will be held before the Board of Adjustment ("Board"), created under and by virtue of the Brown County Shorelands and Wetlands Ordinance, Chapter 22; Private Sewage System Ordinance, Chapter 11; and Floodplains Ordinance, Chapter 23, in Room 391, 3rd floor of the Northern Building, 305 E. Walnut Street, Green Bay, on Monday the 14th day of August, 2017, at 4:30 p.m.

An appeal taken by Kevin Cuene denying a request for reduced amount of fill around a proposed new residential structure that is located in the floodplain of the bay of Green Bay. The request is for three feet of fill one foot above the base flood elevation from the foundation. The property legal description is LOT 20 OF TOWN OF SCOTT ASSESSOR'S PLAT #2 in the Town of Scott at 4373 Nicolet Drive, Parcel # SC-1602-20 ("Property").

An appeal taken by Jeff Noeldner denying a request for a reduced setback of 40 feet from the ordinary high-water mark of the bay of Green Bay for a proposed new residential structure. The property legal description (abbreviated) is LOTS 145, 146, 147, 148 & PRT OF LOTS N & O PLAT OF EDGEWATER BEACH & PRT SEC 22, T25N, R22E in the Town of Green Bay at 5305 Edgewater Beach Road, Parcel # GB-630 ("Property").

All persons interested are invited to attend said hearing and be heard or to provide written comments to the Brown County Planning and Land Services Department, 305 E. Walnut Street, Green Bay, WI 54301 prior to August 11, 2017.

The Board will accept and review all pertinent information relative to the above listed items during open session of the August 14, 2017, public hearing.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of any person wishing to attend who, because of a disability, requires special accommodation through appropriate aids and services. Call (920) 448-6480 for arrangements.

Dated this 30th day of July and 6th day of August, 2017.

Brown County Board of Adjustment
Bill Ullmer
Richard Huxford
Tom Perock
Clete Cisler-Alternate
Debbie Diederich-Alternate

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HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair
Richard Schadeewald, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linssen

HUMAN SERVICES COMMITTEE

Monday, August 14, 2017

5:30 p.m.

Room 200, Northern Building
305 E. Walnut St., Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA

PLEASE NOTE DATE OF MEETING

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of July 26, 2017.

Comments from the Public

Report from Human Services Chair, Erik Hoyer

1. Review Minutes of:
 - a. Veterans' Recognition Subcommittee (July 11, 2017).

Wind Turbine Update

2. Receive new information – Standing Item.

Human Services Department

3. Executive Director's Report.
4. Financial Report for Community Treatment Center and Community Programs.
5. Statistical Reports.
 - a. CTC Staff – Double Shifts Worked.
 - b. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - c. Child Protection - Child Abuse/Neglect Report.
 - d. Monthly Contract Update.
6. Request for New Non-Continuous and Contract Providers and New Provider Contract.
7. Review of contracted services. *Held for one month.*

Aging & Disability Resource Center, Health Department, Syble Hopp School, Veterans Services – No items

Other

8. Audit of bills.
9. Such other Matters as Authorized by Law.
10. Adjourn.

Erik Hoyer, Chair

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VETERANS SUBCOMMITTEE

Bernie Erickson, Chair
Ed Koslowski, Vice Chair
Joan Brusky, Louise Dahlke,
Jim Haskins, Delores Pierce,
Duane Pierce, Joe Witkowski

****Running Total of Veterans' Certificates: 1804**

VETERANS' RECOGNITION SUBCOMMITTEE

Tuesday, August 15, 2017
4:30 pm
Room 201, Northern Building
305 E. Walnut Street
Green Bay, WI

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve/Modify Minutes of July 11, 2017.
4. Budget Status Financial Report for June 2017.
5. Update re: Honor Rewards Program.
6. Update re: 2017 Veterans' Appreciation Day at the Brown County Fair.
 - a. Finalized timeline.
 - b. Certificate/dog tags.
7. Report from CVSO Jerry Polus.
8. Report from Committee Members Present (Erickson, Brusky, Dahlke, Haskins, Koslowski, Pierce & Witkowski).
9. Such Other Matters as Authorized by Law.
10. Adjourn.

Bernie Erickson, Chair

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Benefits Advisory Committee

Wednesday, August 16, 2017

9:00 AM – 11:00 AM

Room 200, Northern Building
305 E. Walnut Street

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY
ITEM ON THE AGENDA.**

1. Call meeting to order
2. Roll Call
3. Approve/modify agenda
4. Approve/modify Minutes of June 7, 2017
5. Report – Plan Performance for June & July 2017
6. Overview/discussion on health insurance shortfalls for 2017 & 2018
7. Discuss preliminary recommendations regarding health insurance
8. Review analysis from HR/M3 of plan design changes submitted from the June 7, 2017 meeting
9. Other Discussion/New Business
10. Adjourn

Jason Carviou, Chair

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Guy Zima, Chairman

Erik Hoyer, Vice Chairman

MENTAL HEALTH TREATMENT COMMITTEE: AD HOC

Wednesday, August 16, 2017

12:00 p.m.

Board Room, Aging & Disability Resource Center

300 South Adams Street

Green Bay, Wisconsin

- I. Call to Order.
 - II. Approve/Modify Agenda.
 - III. Approve/Modify Minutes of July 19, 2017.
-
1. Communication from Chair Zima and Judge Zuidmulder re: Have staff provide a breakdown and explanation of the expenditures made from the \$1.15 million dollars allocated for mental health services during the County budget process for 2016 and 2017.
 2. Update re: Long range mental health needs in Brown County including what could be funded by County Executive Streckenbach's proposed half-percent sales tax.
 3. Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.
 4. Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.
 5. Discussion re: Recertifying County operations to return to previous services providing long-term care.
 6. Update re: Outreach efforts.
 7. Such other matters as authorized by law.
 8. Adjourn.

Guy Zima, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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E-mail: BC_County_Board@co.brown.wi.us.

PATRICK W. MOYNIHAN JR., CHAIR

THOMAS J. LUND, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on Wednesday, August 16, 2017 at 7:00 p.m., in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON ANY ITEM ON THE AGENDA

The following matters will be considered:

Call to Order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

1. **Adoption of Agenda.**
2. **Comments from the Public:**
 - a. State name and address for the record.
 - b. Comments will be limited to five minutes.
 - c. The Board's role is to listen and not discuss comments nor take action on those comments at this meeting.
3. **Approval of Minutes of July 19, 2017.**
4. **Announcements of Supervisors.**
5. **Communications:**
 - a. Late Communications.
6. **Appointments:**

County Executive:

 - a. Appointment of Amy Payne to the Aging & Disability Resource Center Board of Directors.
7. **Reports by:**
 - a. County Executive.
 - b. County Board Chair.
8. **Other Reports: (None)**
9. **Committee of the Whole:**
 - a. Resolution Authorizing the Execution of the 07-13-2017 Amended and Restated Cooperation Agreement and of the 07-13-2017 Second Amended and Restated Pledge and Security Agreement.

10. Standing Committee Reports:

a) REPORT OF ADMINISTRATION COMMITTEE OF AUGUST 2, 2017:

1. Review minutes of:
 - a. Housing Authority (June 19, 2017). Receive and place on file.
2. Budget Adjustment Request (17-60) re: Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts). To approve.
3. County Clerk - Budget Status Financial Report for June 2017 (Unaudited). Receive and place on file.
4. Child Support - Budget Status Financial Report for June 2017 (Unaudited). Receive and place on file.
5. Child Support - Departmental Openings Summary. Receive and place on file.
6. Child Support - June/July Director Summary. Receive and place on file.
7. Technology Services - Budget Status Financial Report for June 2017 (Unaudited). Receive and place on file.
8. Technology Services Monthly Report. Receive and place on file.
9. Treasurer - Budget Status Financial Report as of June 2017 (Unaudited). Receive and place on file.
10. Treasurer - Discussion and possible action on the sale of the following tax deed parcel located in the City of Green Bay to the previous owner: Parcel 5-1031 at 612 Bond St. Green Bay, WI 54303. To approve the sale back to the previous owner under the condition of making the county whole in 30 days as determined by the Treasurer with a minimum payment of \$10,052.47.
11. HR - Budget Status Financial Report for June 2017 (Unaudited). Receive and place on file.
12. HR - Turnover Reports. Receive and place on file.
13. HR - Department Vacancies Report. Receive and place on file.
14. HR - Worker's Compensation Reports. Receive and place on file.
15. HR - Resolution to Ratify the Proposed 2017 Labor Agreement between Brown County and the Brown County Human Services Professional Employees Association. To approve. See Resolution & Ordinances.
16. HR - Resolution to Ratify the 2017-2019 Agreement between Brown County and the Brown County Sheriff's Department Non-Supervisory Employees. To approve. See Resolution & Ordinances.
17. HR Director's Report. Receive and place on file.
18. Dept. of Admin - Budget Status Financial Report for June 2017 (Unaudited). Receive and place on file.
19. Dept. of Admin - Budget Status Report – Levy Funded Departments as of June 30, 2017. Receive and place on file.
20. Dept. of Admin - Budget Adjustment Log. Receive and place on file.
21. Dept. of Admin - Ordinance to Amend Section 2.06 of Chapter 2 of the Brown County Code of Ordinances Entitled "Administration Committee". To hold for one month. See Resolutions & Ordinances.
22. Dept. of Admin - Director's Report. Receive and place on file.
23. Audit of bills. *No action taken.*

b) REPORT OF EDUCATION AND RECREATION COMMITTEE OF JULY 27, 2017:

1. Review Minutes of:
 - a. Neville Public Museum (July 10, 2017). Receive and place on file.
2. Library - Director's Report. Receive and place on file.
3. Golf Course Budget Status Financial Report for June 2017 – Unaudited. Receive and place on file.
4. Golf Course - Superintendent's Report. Receive and place on file.
5. NEW Zoo Budget Status Financial Report for June 2017 - Unaudited. Receive and place on file.
6. NEW Zoo Director's Report and Zoo Monthly Activity Reports. Receive and place on file.
7. Park Mgmt. - Budget Status Financial Report for June 2017 – Unaudited. Receive and place on file.
8. Park Mgmt. - Discussion re: Parks Ban and/or Violation Notice system. Receive and place on file.
9. Park Mgmt. - Discussion re: Feasibility of Jurisdictional transfer of 6.21 acre Wrightstown Boat Landing to Village of Wrightstown. To direct staff to work with Corporation Counsel and the Village of Wrightstown on a jurisdictional transfer.

10. Park Mgmt. - Resolution to Consent to Easement on the Devil's River Trail. To approve. See Resolution & Ordinances.
11. Park Mgmt. - June 2017 Park Attendance and Field Staff Reports. Receive and place on file.
12. Park Mgmt. - Assistant Director's Report. Receive and place on file.
13. Museum Budget Status Financial Report for June 2017 - Unaudited. Receive and place on file.
14. Museum - Director's Report. Receive and place on file.
15. Audit of bills. To acknowledge the receipt of the bills.

c) EXECUTIVE COMMITTEE OF AUGUST 7, 2017:

1. Review Minutes of: None.
2. Legal Bills - Review and Possible Action on Legal Bills to be paid. To approve.
3. Communication from Veterans' Recognition Subcommittee re: Proclamation Declaring August 19, 2017 as Purple Heart Recipients' and Disabled Veterans' Day – Request for Approval. To approve.
4. An Ordinance Amending Subsection 2.13(3) of Section 2.13 of Chapter 2 of the Brown County Code of Ordinances Entitled "Meetings, Agendas". To approve. See Resolution & Ordinances.
5. Resolution to Ratify the Proposed 2017 Labor Agreement between Brown County and the Brown County Human Services Professional Employees Association.
 - i. To approve.
 - ii. To direct Human Resources and Corporation Counsel to draft a resolution to compensate the members of the Human Services Professional Employees Association as allowed by statute to equalize them to the pay raise given to all other employees and bring back next month. See Resolution & Ordinances.
6. Resolution to Ratify the 2017-2019 Agreement between Brown County and the Brown County Sheriff's Department Non-Supervisory Employees. To approve. See Resolution & Ordinances.
7. Standing Item - Discussion of 2.12 of the County Code of Ordinances: The duties and responsibilities of the EXECUTIVE COMMITTEE. *No action taken.*
8. Internal Auditor Report
 - a. Board of Supervisors & Veterans Recognition Subcommittee Budget Status Financial Reports – June 2017 (Unaudited). Receive and place on file.
 - b. Status Update: July 1 – July 31, 2017. Receive and place on file.
9. Human Resources Report
 - a. Review of Chapter 4 revisions. To refer to HR and bring back next month with any proposed changes after meeting with department heads.
 - b. Update re: Electrician's Pay.
 - i. To send this issue back to the parent committee for a recommendation on a change in the table of organization.
 - ii. To direct Human Resources and Corporation Counsel to draft a resolution to compensate the electricians as allowed by statute to equalize them to the pay raise given to all other employees and bring back next month.
10. Department of Administration Report
 - a. Budget Status Report – Levy Funded Departments as of June 30, 2017. Receive and place on file.
11. County Executive Report. *No report, no action taken.*
12. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e), i.e. deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, deliberating and negotiating strategy and options regarding obtaining property for employee parking downtown. Enter into closed session.
13. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the Brown County Board of Supervisors shall convene into closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as competitive or bargaining reasons require a closed session here for deliberating and negotiating strategy and options regarding obtaining property for employee parking downtown. Return to regular order of business.

14. Reconvene into Open Session: The Brown County Board of Supervisors shall reconvene into open session for possible voting and/or other action regarding obtaining property for employee parking downtown. *No action taken.*

d) REPORT OF HUMAN SERVICES COMMITTEE OF JULY 26, 2017:

1. Review Minutes of:
 - a. Aging & Disability Resource Center (April 27, 2017).
 - b. Children with Disabilities Education Board (June 19, 2017).
 - c. Mental Health Treatment Committee (June 21, 2017).
 - d. Veterans' Recognition Subcommittee (June 20, 2017).
 - e. Human Services Board (June 8, 2017).
 - i. To suspend the rules to take Items 1 a-e together.
 - ii. To approve Items 1 a-e.
2. OWI Treatment Courts Information – Judge Zuidmulder. To send the Brown County OWI Treatment Court proposal to Administration to implement in the 2018 budget.
3. Communication from Supervisor Schadewald re: I request a review of contracted service contracts in the Human Services and Health Department Division be done by the Human Services Committee. Receive and place on file.
4. Wind Turbine Update - Receive new information – Standing Item. *No action taken.*
5. Human Services Dept. - Budget Adjustment (17-59): Reallocation between two or more departments, regardless of amount. To approve.
6. Human Services Dept. - Executive Director's Report. Receive and place on file.
7. Human Services Dept. - Financial Report for Community Treatment Center and Community Programs. Receive and place on file.
8. Human Services Dept. - Statistical Reports.
 - a. CTC Staff – Double Shifts Worked.
 - b. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - c. Child Protection - Child Abuse/Neglect Report.
 - d. Monthly Contract Update.
 - i. To suspend the rules to take Items 8 a-d together.
 - ii. Receive and place on file Items 8 a-d.
9. Human Services Dept. - Request for New Non-Continuous and Contract Providers and New Provider Contract. Receive and place on file.
10. Human Services Dept. - Review of contracted services. To hold for one month to discuss at the August meeting.
11. Audit of bills. To acknowledge the receipt of the bills.

e) REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE OF JULY 24, 2017:

1. Review Minutes of:
 - a. Harbor Commission (May 8, 2017). Receive and place on file.
 - b. Solid Waste Board (April 17, 2017). Receive and place on file.
2. Planning Commission – No agenda items.
3. Property Listing – Budget Status Financial Report for June 2017. Receive and place on file.
4. Zoning – Budget Status Financial Report for June 2017. Receive and place on file.
5. UW-Extension Budget Status Financial Report for June 2017. Receive and place on file.
6. UW-Extension - Director's Report. Receive and place on file.
7. Public Works - CTH G and Spirit Way Traffic Study. Receive and place on file.
8. Public Works - CTH PP Speed Study Report. Receive and place on file.
9. Public Works - Discussion Regarding Brown County Supervisor Coordination during Highway Projects – Design & Construction. Receive and place on file.
10. Public Works - Summary of Operations. Receive and place on file.
11. Public Works - Director's Report. Receive and place on file.
12. Airport - An Ordinance to Amend Section 25.09 of Chapter 25 of the Brown County Code of Ordinances Entitled "Conveyors of Public Transportation" – *Amended. That with the changes spoken of, that they move this on to full County Board.* See Resolution & Ordinances.

13. Airport Budget Status Financial Report for June 2017. Receive and place on file.
14. Airport Departmental Opening Summary. Receive and place on file.
15. Airport - Employee working more than 12 hours Report. Receive and place on file.
16. Airport - Director's Report. Receive and place on file.
17. Airport - Register of Deeds - Budget Status Financial Report for June 2017. Receive and place on file.
18. Acknowledging the bills. To acknowledge the receipt of the bills.

ei) REPORT OF LAND CONSERVATION SUBCOMMITTEE COMMITTEE OF JULY 24, 2017:

1. Communication from Supervisor Van Dyck re: Request a review of the permitting process for manure pits in Brown County and a specific review and discussion of the proposed manure pit in the Town of Ledgeview including jurisdiction of Brown County. Request that Corp Counsel be in attendance as well as representation from the DNR.
 - i. To send this back to staff, have them look at it again, discuss it with the DNR, and have staff go back to the farm that's looking to site the manure pit and see if there were some alternatives, such as see if it could be moved back further and open a public hearing on their concerns before an approval on this permit is granted.
 - ii. To review county ordinance relating to the setbacks for a waste storage facility next to a zoned residential area and talk with the Health Department to see if they could come up with any data on what a safe distance for residential neighborhoods and see what other counties and states do within their ordinances with regard to how far their setbacks are.
2. Land Con - Open Positions Report. Receive and place on file.
3. Land Con - Budget Status Financial Report for June 2017. Receive and place on file.
4. Land Con - Directors Report:
 - a) 9 Key Element Planning. Receive and place on file.
 - b) Plum and Kankapot Watershed Update. Receive and place on file.

f) REPORT OF PUBLIC SAFETY COMMITTEE OF AUGUST 2, 2017:

1. Review Minutes of:
 - a. Criminal Justice Coordinating Board (May 11, 2017).
 - b. Fire Investigation Task Force Board of Directors (March 9, 2017).
 - c. Fire Investigation Task Force General Membership (March 2, 2017).
 - d. Local Emergency Planning Committee – LEPC (May 9, 2017).Receive and place on file Items 1 a-d.
2. Sheriff - Budget Status Financial Report for May & June 2017 (Unaudited). Receive and place on file.
3. Sheriff - Budget Adjustment Request (17-61): Any allocation from a department's fund balance. To approve.
4. Sheriff - Resolution to Ratify the 2017-2019 Agreement between Brown County and the Brown County Sheriff's Department Non-Supervisory Employees. To approve. See Resolution & Ordinances.
5. Sheriff - Update on Internet Crimes Against Children (ICAC) and Drug Task Force (DTF). Receive and place on file.
6. Sheriff's Report. Receive and place on file.
7. Update re: OWI Treatment Court – Judge Zuidmulder. *Referred back for specific numbers that can be included in the County budget to fund an OWI Court.* To forward to the executive branch to be included in the 2018 budget.
8. District Attorney's Report. Receive and place on file.
9. Public Safety Communications - Budget Status Financial Report for May & June 2017 (Unaudited). Receive and place on file.
10. Public Safety Communications - Budget Adjustment Request (17-53): Any increase in expenses with an offsetting increase in revenue. To approve.
11. Public Safety Communications - Director's Report. Receive and place on file.
12. Emergency Mgmt. - Budget Status Financial Report for May & June 2017 (Unaudited). Receive and place on file.
13. Emergency Mgmt. - Director's Report. Receive and place on file.
14. Circuit Court, Commissioners, Probate - Budget Status Financial Report for May & June 2017 (Unaudited). Receive and place on file.

15. Clerk of Courts - Budget Status Financial Report for April & May 2017 (Unaudited). Receive and place on file.
16. Clerk of Courts - Request for representation from the Clerk of Courts and Courts to attend each meeting monthly to provide monthly updates including various reports as requested by this committee. *No action taken.*
17. Medical Examiner - Budget Status Financial Report for June 2017 (Unaudited). Receive and place on file.
18. 2017 Medical Examiner Activity Spreadsheet. Receive and place on file.
19. Communication from Supervisor Schadewald re: To review those parts of the current Brown County-Oneida service agreement that apply to the departments they oversee. *No action taken.*
20. Communication from Supervisor Zima re: That the attached 3 requests be referred to the Public Safety Committee:
 - a. Request for the Clerk of Courts to provide a list of CM, CF, CT, TR cases from 2014-2017 without valid driver's license or State identification information listed.
 - b. Request from the Brown County Sheriff for a list of all ICE deportations from the Brown County Jail from Jan. 1, 2014 to present.
 - c. Request for the Brown County Sheriff to participate in a partnership with ICE which will give Sheriff Deputies the power to act as federal immigrant agents in the County Jail. The program, known as 287(g), is an agreement between ICE and law enforcement agencies that, after a four-week training program, grants state and local officers the power to question and detain immigrants deemed deportable in state and local jails. The agreement gives trained sheriffs' deputies the authority to use ICE databases, question inmates about their immigration status and place inmates with deportable immigration statuses on detainers for up to 48 hours after their scheduled release to allow time for ICE agents to pick them up for deportation. According to the ICE website, there are 37 law enforcement agencies across 16 states that have such a partnership with the agency. To hold for one month.
21. Audit of bills. *No action taken.*

11. RESOLUTIONS & ORDINANCES:

Budget Adjustments Requiring County Board Approval

- a. Resolution Approving Budget Adjustments to Various Department Budgets.

Administration Committee

- b. Ordinance to Amend Section 2.06 of Chapter 2 of the Brown County Code of Ordinances Entitled "Administration Committee". Motion at Admin: To hold for one month.

Administration Committee and Executive Committee

- c. Resolution to Ratify the Proposed 2017 Labor Agreement between Brown County and the Brown County Human Services Professional Employees Association. Motion at Admin: To approve; Motion at Exec: To approve; and To direct Human Resources and Corporation Counsel to draft a resolution to compensate the members of the Human Services Professional Employees Association as allowed by statute to equalize them to the pay raise given to all other employees and bring back next month.

Administration Committee, Executive Committee and Public Safety Committee

- d. Resolution to Ratify the 2017-2019 Agreement between Brown County and the Brown County Sheriff's Department Non-Supervisory Employees. Motion at Admin: To approve; Motion at Exec: To approve; Motion at Public Safety: To approve.

Education & Recreation Committee

- e. Resolution to Consent to Easement on the Devil's River Trail. Motion at Ed & Rec: To approve.

Executive Committee

- f. An Ordinance Amending Subsection 2.13(3) of Section 2.13 of Chapter 2 of the Brown County Code of Ordinances Entitled "Meetings, Agendas". Motion at Exec: To approve.

Planning, Development & Transportation Committee

- g. An Ordinance to Amend Section 25.09 of Chapter 25 of the Brown County Code of Ordinances Entitled "Conveyors of Public Transportation". Motion at PD&T:

12. CLOSED SESSIONS:

- a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e), i.e. deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, deliberating and negotiating strategy and options regarding obtaining property for employee parking downtown.
- b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the Brown County Board of Supervisors shall convene into closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as competitive or bargaining reasons require a closed session here for deliberating and negotiating strategy and options regarding obtaining property for employee parking downtown.
- c. Reconvene into Open Session: The Brown County Board of Supervisors shall reconvene into open session for possible voting and/or other action regarding obtaining property for employee parking downtown.

13. Such other matters as authorized by law.

14. Bills over \$5,000 for period ending July 31, 2017.

15. Closing Roll Call.

16. Adjournment to Wednesday, September 20, 2017 at 7:00 p.m., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin.

Submitted by:



Patrick W. Moynihan, Jr.
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into Closed Session: Pursuant to Wis. Stats. § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.



BROWN COUNTY LIBRARY
515 PINE STREET GREEN BAY, WI 54301-5194

BRIAN M. SIMONS
EXECUTIVE DIRECTOR

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"A catalyst for community advancement."

BROWN COUNTY LIBRARY BOARD

Central Library

515 Pine Street, downtown Green Bay, WI

Thursday, August 17, 2017

5:15 p.m.

AGENDA

1. Call to Order
2. Approve Agenda and Minutes
3. Communications and Open Forum for the Public
4. Board Officer Vacancy Appointment
5. Library Business
 - A. Finance Report, Bills and Donations
6. Facilities
 - A. Facilities Manager's Report
 - B. Discussion and Possible Action Regarding Realtor RFP
 - C. Update on Central Library Media Lab

CLOSED SESSION

7. **Open Session:** Discussion and Possible Motion to Convene in Closed Session
8. **Closed session** pursuant to Wis. Stat. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session - East Branch Lease.
9. **Reconvene in Open Session:** Approve any action that may have been recommended in Closed Session
10. Discussion and Possible Action Regarding Library Funding from the ½ % Sales Tax

11. Discussion and Possible Action Regarding Change of Date for December Library Board Meeting
12. Approve Employee Conduct Agreement
13. Approve Meeting Rooms and Study Room Use Policy
14. President's Report
15. Library Director's Report
16. Old Business
17. Such Other Matters as are authorized by Law
18. Adjournment

Any person wishing to attend the Library Board Meeting who, because of a disability requires special accommodations, should contact the Brown County Library at 448-4400 at least one working day in advance of the meeting so that arrangements can be made.

Notice is hereby given that action by the Library Board may be taken on any of the items which are described or listed in this agenda.



Marissa Meli
Library Board President



BROWN COUNTY LIBRARY
515 PINE STREET GREEN BAY, WI 54301-5194

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"Connecting people, ideas, and community."

BROWN COUNTY LIBRARY BOARD

Central Library

515 Pine Street, downtown Green Bay

Thursday, August 17, 2017

5:15 p.m.

AGENDA

ADDITION TO THE LIBRARY BOARD AGENDA:

11. A. Discussion and Possible Action on Proposed Library Hours Adjustment

County Board Office notified by email 8/11/2017
Board members notified by USPS and email 8/11/2017

Notice is hereby given that action by the Library Board may be taken on any of the items which are described or listed in this agenda.

A handwritten signature in black ink, appearing to read 'Marissa Meli'.

Marissa Meli
Library Board President



AUGUST 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Public Safety 11:00 am Admin Cmte 6:15 pm	3	4	5
6	7 Executive Cmte 5:30pm	8	9	10	11	12
13	14 Human Services 5:30 pm (Note date change)	15 Veterans Recognition Subcmte 4:30 pm	16 Mental Health Ad Hoc 12pm Ed & Rec Tour of Fairgrounds 5pm Board of Supervisors 7:00 pm	17	18	19
20	21	22	23	24 Ed & Rec 5:30 pm @ Central Library (Note date change)	25	26
27	28 Land Con 6:00 pm PD&T 6:15 pm	29	30	31		

****Please Note Changes to Human Services and Ed & Rec meeting dates**

BROWN COUNTY COMMITTEE MINUTES

- Mental Health Ad Hoc Committee (July 19, 2017)
- NWTC Board of Trustees (July 10, 2017)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE AD HOC
MENTAL HEALTH TREATMENT COMMITTEE

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that an Ad Hoc Committee of the County Board of Supervisors met regarding mental health treatment on Wednesday, July 19, 2017 in the Wellness Room of the Aging and Disability Resource Center, 300 South Adams Street, Green Bay, Wisconsin.

Present: Vice Chair Erik Hoyer, JOSHUA Representative Cheryl Weber, Citizen Representative Pat La Violette, Security Lieutenant Scott Brisbane, Green Bay Police Officer Kamra Allen, Health and Human Services Director Erik Pritzl, Behavioral Health Manager Ian Agar, Assistant Corporation Counsel Rebecca Lindner, Jim Crawford, other interested parties

Excused: Sheriff John Gossage, District Attorney David Lasee, Chair Guy Zima

I. Call meeting to order.

The meeting was called to order by Vice Chair Hoyer at 12:01 pm.

II. Approve/modify agenda.

Motion made by Pat La Violette, seconded by Rebecca Lindner to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of June 21, 2017.

Motion made by Cheryl Weber, seconded by Pat La Violette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

1. Communication from Chair Zima and Judge Zuidmulder re: Have staff provide a breakdown and explanation of the expenditures made from the \$1.15 million dollars allocated for mental health services during the County budget process for 2016 and 2017.

Health and Human Services Director Erik Pritzl provided an update on the expenditures to date, a copy of which is attached. He informed that a little more than 50% of the spending that is available has been used to date. There are increases which caused Pritzl to project this out and he feels the end of year total may be double, if not more, than the \$330,000. He noted that from January through May, 2017 \$15,000 was spent on residential treatment, and then in June alone, there were charges of \$12,000. Hoyer asked if there was any way to tell how many people this is helping. Pritzl said they track all expenses and some reports are monthly while others are quarterly. The quarter will be closed out in June and Human Services should receive updated data in July so a fuller, up to date picture can be presented at the next meeting.

Behavioral Health Manager Ian Agar explained that when people are referred to residential treatment, the placement is typically for 30 days. If the person needs continuing treatment after 30 days, they are moved to a less intensive form of treatment. Agar said last month seven people were treated at placements with contracted providers in Green Bay, Outagamie County and Fond du Lac. They place people where they can get the best match of the treatment needs of the person. What is nice about the contract model is that it gives Human Services the ability to better match the person with the program. Pritzl added that the CTC only has one type of program so if someone comes in with different needs such as a co-occurring program, they may need programming that is not included in the program model.

Hoyer asked if the people being served are typically uninsured or if they have insurance that can reimburse the County. Agar responded that sometimes people have insurance, but the co-pay is so high they cannot afford to enter treatment. In many instances, they do not anticipate recouping the funds, but if there is insurance, they will use it to pay for the services.

Jim Crawford asked if the CTC would need to staff up to provide the services that are currently being provided elsewhere. Agar responded that currently when someone is placed in residential treatment they are assigned a case manager whose main role is to track the person in the treatment program they are in to see how the person is doing and then when the person comes up for discharge, the case manager will verify that the discharge is

appropriate and make the appropriate linkage to services. The person may then transition from residential treatment to the intensive outpatient program which would extend the recovery out for at least six months to one year. Pritzl said we have increased from having a few people in residential treatment to seven being managed in different facilities and the number of people coming in that need to be assessed and authorized has also increased, but no staff has been added for any of this. Not only has the regular business increased, but this has added to it, which they want to see, but those already doing the work are being stretched almost as much as possible and this is one of the things the study being done by UWGB will look at. Hoyer asked if another staff person is needed, if a portion of the \$1.15 million dollars may be able to cover it. Pritzl said ultimately it would be up to this committee to examine that and make some recommendations or support certain ideas around that concept and then forward it to the Human Services Committee for support and then it would go on to the full County Board.

Cheryl Weber asked if detox is working any better because it seems like a few more dollars are being spent there. Agar responded that anyone who is presenting is approved for detox. He said they are looking at doing a public service announcement which may make a difference in the volume being served and they are also looking at having a dedicated phone line people could call to check the availability and accessibility of services.

Pritzl noted that not everything got started at the same time in 2016, but it is interesting to note that as of June, 2017, more has been spent than was spent in the entire prior year. Day report center and mobile crisis are fairly static, but there have been increases in residential treatment and detox. Hoyer asked about reallocating funds and asked if there would be services available to expand the success in the package that has been created. Pritzl said the area to watch is the day report center. It started in November, 2016 and they are currently serving over 100 people. The numbers at the day report center are increasing and they feel their capacity is about 125. Pritzl said the day report center is not saying they are being pressured at this time and they are not turning people away, but this would be an area to watch if they start saying they cannot keep up with demand.

2. Update re: Long range mental health needs in Brown County including what could be funded by County Executive Streckenbach's proposed half-percent sales tax.

Pritzl recalled that a one-stop shop model at the CTC with medical clearance and long term consumer needs that are currently being provided in Trempealeau County would be the long range mental health needs of the County. He said we have to be sure that the ½% tax goes into effect before we get too far in to anything. Secondly, we need to see what the jail numbers comes back at. Hoyer said there has been a lot of head nodding amongst this group but we have not really formalized these two things we need to see. Pritzl feels Hoyer makes a good point and noted there were people in attendance at this meeting from UWGB who may have something to report at the August meeting that could be of interest. They are the ones who are completing the study and needs assessment of the people with substance abuse needs, mental health needs and housing needs and they may be able to come forward with a recommendation that talks about a capital project. The sales tax money is for capital projects, not operations. Pritzl said there are things he could look at operationally, but the sales tax money would not be available for that and he cautioned that we need to be mindful of being able to sustain operational costs when something is built.

Assistant Corporation Counsel Rebecca Lindner agreed that having a long term facility here as well as a one stop shop model at the CTC are the largest needs and would be most beneficial to the County.

Pat La Violette asked about the permanent transitional housing that has been discussed in the past. Pritzl said one of the original concepts was to change the CBRF unit of the CTC to transitional residential treatment but instead they went with the contracted providers to get an array of services. He also noted that the utilization of the CBRF has increased more with crisis stabilization. La Violette said she recently heard there may be a firm interested in putting up some sort of facility so people getting out of jail or treatment would have a permanent residence to go to with support services nearby and she feels this is something the community needs.

Jim Crawford spoke of a long term facility in Iowa he is familiar with that serves the needs of men, women and children who need constant nursing care. The facility provides a full range of activities with spacious grounds that the residents can walk around with supervision. There is also an area of small condo-type units and he feels this is something that is very needed in Brown County.

Judge Zuidmulder arrived at 12:25 pm.

3. **Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.**

Pritzl provided a handout, a copy of which is attached which includes information regarding what is being spent and what would remain and if there are other things capacity-wise that are not being addressed. If there are other ideas anyone has, Pritzl would be happy to look at them. He went over the information contained in the handout regarding expanding re-entry services, enhanced crisis coordination and initiative coordination, expanding clinical intake services and modifying detoxification services.

With regard to the re-entry services, Hoyer asked if the jail liaison is having to refuse services to people or is just unable to give enough services to clients she does serve. Pritzl said the liaison is able to work with people to get them connected to services when they are released from jail, but the case management stops pretty quickly after discharge and there is not a lot of follow up after that. He also noted that the liaison works with people on a voluntary basis. The liaison talks to the inmates about their needs and then gets them connected with the appropriate resources and often makes appointments so the people can be connected to what they need immediately upon release. Judge Zuidmulder questioned what would be gained by having additional follow up because these people are working with the liaison voluntarily and cannot be compelled to do anything if they do not follow through. He questioned whether spending money expanding post-release contact would be wise. Agar responded that the current services being provided by the liaison and the fact that people are not re-presenting to the jail speaks to the efficacy of the work being done and it is felt that adding a position would bring the potential to serve more people in a like manner. If there is a greater volume of people being served, the number of people who do not re-present to the jail would increase. The cost to add a Clinical Social Worker position would be \$87,935 annually.

Judge Zuidmulder said he would want to know if those that do not take advantage of the services of the liaison end up back in jail or just drop off the map. If they are coming back to the jail, he could see adding a position, but if they do not come back to the jail the question is what happens to those that do not take advantage of the services. Pritzl said they can look at this further, but he also said that not only is there the issue of not coming back to the jail, but we should also look at treatment retention and if these people are staying connected with their providers. It would also be beneficial to know if those that do not use the services of the liaison contact the Crisis Center or come in contact with the mental health officers at the GBPD.

Green Bay Police Officer Kamra Allen asked if the position being discussed would be to assist the jail liaison or Atalie in Health Services at the jail. It was indicated that it would expand the jail liaison position, but it would also be helpful to Atalie as well. Officer Allen felt it may be more beneficial to have the person working with Atalie because law enforcement sees a lot of people coming in and out of jail and officers will call Atalie to let her know someone is coming in that needs her services, but by the time Atalie gets the message and can get to them, they are already released. Allen feels it may be more beneficial for someone to be working with her to keep the same people from continuously going to jail because those are the people that are eventually convicted and serving a long time. Security Lieutenant Scott Brisbane noted that just because someone does not end up in the Brown County Jail after being released does not mean they are not in jail. It is common for people to leave the community and then end up in jail somewhere else.

Judge Zuidmulder said there seems to be a consensus that if this is an area where we can be effective, we would want to do something, but it seems like the concerns are we really need to have a good idea of what the person's assignment is to have good accountability to see whether or not spending money in this area is making a difference. He is hearing that there is a distinction between the sentenced inmates and the frequent fliers. He said he would be supportive of doing something to help the frequent fliers get the services they need, but he feels we need to keep looking at this. Agar said the frequent fliers are often missed, especially if they are in jail for the weekend only.

Brisbane noted that another mental health worker has been added to the jail. Hoyer asked if these types of issues are also discussed by the Criminal Justice Coordinating Board. He does not want to see a lot of overlapping discussions at different committees. Judge Zuidmulder responded that the Criminal Justice Coordinating Board is mainly focused on the jail expansion and overcrowding issue and they have not had much conversation about these issues.

Judge Zuidmulder continued that another of his concerns with regard to the jail issue is how people are ending up there. He noted the Crisis Center is the entry point and they make the decision as to if someone goes to jail or for other treatment. He said there is no ongoing accountability as to how those decisions are made, but the decisions have tremendous impact on what resources get used. Judge Zuidmulder continued that Crisis is a farmed out service and he has been concerned for a long time about what the criteria is when someone shows up at the Crisis Center in a psychotic circumstance and is then taken to jail. Brisbane said that usually the jail is told that jail is the safest person at that time because the jail can keep the person safe. Judge Zuidmulder feels this committee should talk about the criterion the Crisis Center should be using because the CTC is a safe place as well. He feels we are remiss when we deal with all this stuff at the top but we have no idea how the decisions are made to engage mental health services or law enforcement and in the end that dictates the whole thing. Judge Zuidmulder's opinion is that those decisions are not being made at a level of professionalism that we should be confident in on any given day. Pritzl said he could ask Crisis Center staff to attend a future meeting to talk about their assessment process, regulations, etc. Judge Zuidmulder said the Crisis Center has an economic interest in coming in and telling us they are doing a wonderful job. He would rather see their policy manuals so we can ask intelligent questions. It was suggested by Lindner that thought could also be given to sending out an RFP for crisis services. Judge Zuidmulder noted that Outagamie County has a public safety department of county employees and all of these things are administered in the same department at the same time with an agency that has a mission to do exactly what we are doing and they have had tremendous success with that model.

Hoyer asked if he should put in a communication at the County Board meeting to bring in representatives of the Crisis Center to be sure that they have policies and procedures and that they are following them. Pritzl said this is a highly regulated service, whether it is done by the County or by the Crisis Center. Chapter 51 has to be followed as well as DHS 34 along with all of the things that the Department of Health Services requires. The regulations are reviewed annually with onsite reviews and audits of cases. Judge Zuidmulder asked how any consistency can exist with the high turnover of staff at the Crisis Center.

Pritzl feels this discussion regarding crisis services is good and on point and all of the issues raised are very valid. As a Department, since this issue was first raised by the Public Safety Committee, they have spent a lot of time looking at crisis services and the contract and what the County is asking them to do and what they have said they will do to see how much of a match there is. Emergency detentions are the primary function of that organization in terms of the County's contract. A lot of the other work that is done, which may be crisis in nature, is not necessarily the mandated type of services we need to be sure are being done at a high level. He agreed with comments made earlier regarding doing an RFP and said it would take County Board approval to go through the RFP process and he does not know if that support is there at this time for various reasons. Judge Zuidmulder did not see any reason the Board would object to doing an RFP for services. Hoyer added that the Human Services Committee is taking a good long look at the contracts as well.

Pritzl also talked about enhanced crisis coordination and initiative coordination as referenced in the handout. He said this has been of concern to him since he took his position in Brown County. The question is is there adequate crisis coordination and is there someone tasked with coordinating the crisis system and chairing various committees and making sure the system players are all working together. At this time crisis coordination is pieced in a number of different positions. Many counties have dedicated crisis coordinators and Pritzl feels that is something we should look at here by creating that position at a supervisory level and also pulling in the jail liaison and some of the other pieces that were added on to form the crisis core. The position would be responsible for crisis coordination and managing the contracts and outcomes, reporting and tracking. Pritzl does not think we are currently at the level we should be at in this regard. The annual cost to add this position would be \$93,797.

Vice Chair Hoyer was excused at 12:49 pm.

Motion made by Rebecca Lindner, seconded by Pat La Violette to have Erik Pritzl take over the meeting at this time. Vote taken. MOTION CARRIED UNANIMOUSLY

Pritzl also talked about expanding clinical intake services as set forth in the handout and said that expanding the clinical intake services by adding a Clinical Social Worker position would have an estimated annual cost of \$87,935. Judge Zuidmulder said the reservation he has with this is there has to be an ability to measure results. Everyone in government has been told for a very long time that they are supposed to be doing more with less and most are doing the best they can. If now we want to step up to the plate and say we want to spend the money for real service, to those in other sectors who continue to do more with less, there has to be accountability. If this is

something that is going to be done, there needs to be a clear definition of what is happening now and why it is happening and what they are supposed to impact so 12 months after the job is created, we can go back to why it was created and what we expected the job to produce and see whether it has happened. Otherwise, positions are created and we do not really know whether they are accomplishing what we are trying to do. Pritzl said one of the changes they have seen with regard to clinical intake is the ability to get people screened and assessed for appropriate programs and increase revenues and case management with specific programs.

Pritzl continued that the last option is a big one and it is detoxification services. He said there is a facility in another county that is a medically monitored detox service and treatment readiness. If Brown County was to use the same model of operations with a similar facility of 15 beds, the annual operating budget would be about \$1.5 million dollars, with the County picking up about 50% of the cost. The rest of the cost would be covered by third party payers, other county utilization and private pay. Judge Zuidmulder asked if this was for voluntary admissions and Pritzl responded that the facility is not voluntary, they take the alcohol holds. Lindner said if the County had a facility like this, she could be doing more alcohol holds. She currently does not do holds very often because there is no place to place the people. Judge Zuidmulder said there needs to be some basis as to how the money will be used. You cannot just say you would be using the money if you had it; the County Board cannot give a resource of the amount we are talking about for a small, limited amount of people, especially when there are so many other needs. Accurate data would have to be collected and presented to demonstrate the number of people this funding would serve. Judge Zuidmulder said he has been repeatedly called out by the County Board regarding his treatment courts because the Board divides the cost of the treatment courts by the number of people in them and then they demand to know why we are spending that amount of money per person, which is not really the story at all.

Judge Zuidmulder said he is not particularly impressed with a proposal to spend \$750,000 when he cannot even get \$100,000 for safe and supportive housing for a population that he can identify who are in recovery from mental health issues or alcohol and drug abuse who he has to send back to a dysfunctional situation which he has been trying to get for five years. Weber responded that the people from UWGB are studying this and should be able to provide more information in August.

Weber recalled that Zima wanted to look bigger and wanted estimates on how to fix problems. Pritzl came up with models that are being used and working in bigger counties. She felt that adding a Crisis Coordinator as was discussed earlier could help find out what is going on with crisis and allow someone to take a total look at it to see if people are getting the help they need. Pritzl said a coordinator position could be tasked with that.

Officer Allen asked about the model Pritzl spoke about earlier that is being used in another County and whether it was for long term residential alcohol treatment. Lindner said the reason such a program works better is the person can be taken there for medical detox, and then there are a number of other levels of step down in the same building. Officer Allen noted there are people that call law enforcement and say they want inpatient treatment, but then they are turned down by Bellin who says they cannot just come because they want to. She pointed out there are a lot of funds that could be used that are not being used and she wonders why we would be looking elsewhere when there are services in our own county. Agar, Pritzl and Lindner all said that they would want to know if those situations are happening at Bellin because they are not hearing of those issues. Linder said if people are being turned away from Bellin she would like to look into why.

Judge Zuidmulder said what Officer Allen is saying is the same thing he said earlier about the Crisis Center. There are a number of gate keepers in the system and they are refusing treatment and the County has no way of holding them accountable for the decisions they are making even though there is money designed to make sure our citizens are receiving the services they need. He feels the County needs to start asking these gate keepers who are getting substantial amounts of money from the County to explain how many people present to them for help, how many people they turn down and what the criteria they are using for turning people down is and then invite the public to come and hear their answers. He feels it is time to air this all out and find out what is going on and then let transparency prevail and hold people accountable. Pritzl said as a department, he is not going to go down the road of publicly discrediting consumers so if this is something that Judge Zuidmulder wants to pursue it should be done by a motion made at a future meeting when both the Chair and Vice Chair of this committee are present. Judge Zuidmulder continued that when conversations are had about spending a large sum of money on the system, it would be appropriate to look at the intake part of the system to see if there is adequate monies to pay for the intake part before all sorts of other stuff is added on the top. Pritzl said that with regard to the intake part, they have made it clear and will reiterate that if someone presents, they should be served. There is no funding barrier to this. The only consideration would be if there is some regulatory issue for not taking someone.

Crawford brought up the earlier conversation regarding doing an RFP for crisis services and feels this is a good idea. He said a good way to do an RFP would be to have the Outagamie County crisis people look at the procedures used in Brown County and then Brown County could use that information to develop an RFP and he suggested that Outagamie County representatives be invited to the October meeting of this group. Pritzl did not want to set up another county to do that because the State has oversight and would issue citations and say if something is deficient regarding practices. The issue of staff turnover at the Crisis Center was discussed and the reasons for it such as low pay and people using the Crisis Center as their first job when they come out of school. It is hard to get someone to stay in a stressful position for very little pay while having to work overnight shifts in a basement. La Violette said it makes good sense to steal good ideas from successful people. Judge Zuidmulder agreed with this, however, Pritzl said he has not looked at the crisis system in Outagamie County and therefore he will not point to them as an example because he knows very little about their operations. Judge Zuidmulder said all we are talking about is gathering information which can then be used to make the critical analysis. All we are talking about is hearing what others are doing in contrast to what we are doing and then comparing their results with our results. Judge Zuidmulder questions how we are going to educate ourselves on improving our own system if we do not look at how other people operate their systems. He said before he brings items forward to the County Board he has to have full understanding of it, gathered all the information and then passionately tell the elected representatives why it is the right thing to do and if he does not have information to educate himself, he will not advocate for this.

Judge Zuidmulder was excused at 1:17 pm.

Crawford would like to see a review of the State survey of the Crisis Center on the October agenda for this committee. Lindner said she also feels this should be sent out for RFP and she feels there would be a number of responses that could be compared. Pritzl said he can ask Human Services Committee Chair Hoyer if he would be willing to put this on his agenda.

Motion made by Rebecca Lindner, seconded by Cheryl Weber to have the Human Services Department provide the most-recent State survey of crisis services at the September meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

4. **Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.**

Security Lieutenant Scott Brisbane reiterated that a second mental health professional started at the jail last week to try to triage some of the numbers that Atalie was dealing with because they were really high. He also said he would like to know if there is any funding available through the mental health funds that could benefit the jail and the Sheriff's Office. Brisbane continued the jail is running out of people to triage in the jail. He had Atalie look at the individuals who were being treated for mental health and who were on commitments and then looked at the possibility of taking those people out of the jail and moving them into a housing unit on bracelets and then having them go out to treatment. Of the 72 inmates they looked at, there were only two that would be candidates for this. One was a jail worker that they really cannot afford to lose and the other was a female who just came off punitive time. Pritzl said he made the request for this from the Sheriff as he was curious to see if we could develop something new and different which would be a step down model for people the jail may feel could go to another environment based on what the jail sees as their offense and mental health issues. He recalled that Lt. Steffen found over a year ago that there were actually very few people who would fall into this category. Brisbane said the remaining people they looked at are on warrants from different counties, unsentenced or on probation holds and have to stay in the jail.

Pritzl felt that some of the sales tax money could be used on something creative and different, but it appears that the numbers are not there. They keep looking at this, but they consistently get the same result. Pritzl said he would be interested in having information brought back regarding the added costs to the jail in 2017 for mental health services since the addition of the person was added to the staff to help Atalie.

Officer Allen asked how long it typically takes for an inmate to get their medications when they get to jail. Brisbane explained the process and said that it does take a while. Officer Allen asked if any funds could be put toward initiatives to shorten the number of steps and the length of time it takes to get medication. Brisbane said he feels the added mental health worker at the jail will help expedite the medication process.

Motion made by Cheryl Weber, seconded by Pat La Violette to have staff calculate the added costs for mental health services at the jail in 2017 and bring information back at the next meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Discussion re: Recertifying County operations to return to previous services providing long-term care.

There was no update on this other than what was discussed earlier regarding meeting the needs of people currently being sent to Trempealeau County.

6. Update re: Outreach efforts.

Agar informed they are currently working on a public service announcement to increase awareness of the services that the outpatient department provides. He will continue to keep this group advised of progress on the public service announcement. He also recalled a discussion at an earlier meeting about having a dedicated line for people to call to access services. Having a dedicated line 24 hours a day with a live person at the end of the line is not realistic. At this time he is anticipating approaching this by having the intake clinical social worker take the calls and make the approvals and referrals during regular hours and then outside of business hours they are looking to have Crisis staff take the calls and provide information and referrals.

7. Such other matters as authorized by law.

The next meeting date was discussed and August 16, 2017 at 12:00 pm was selected.

8. Adjourn.

Motion made by Pat La Violette, seconded by Rebecca Lindner to adjourn at 1:35 pm. Vote carried. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-2188



Phone (920) 448-6000 Fax (920) 448-6166

To: ad-hoc Mental Health Treatment Committee
Human Services Committee

From: Erik Pritzl, Executive Director

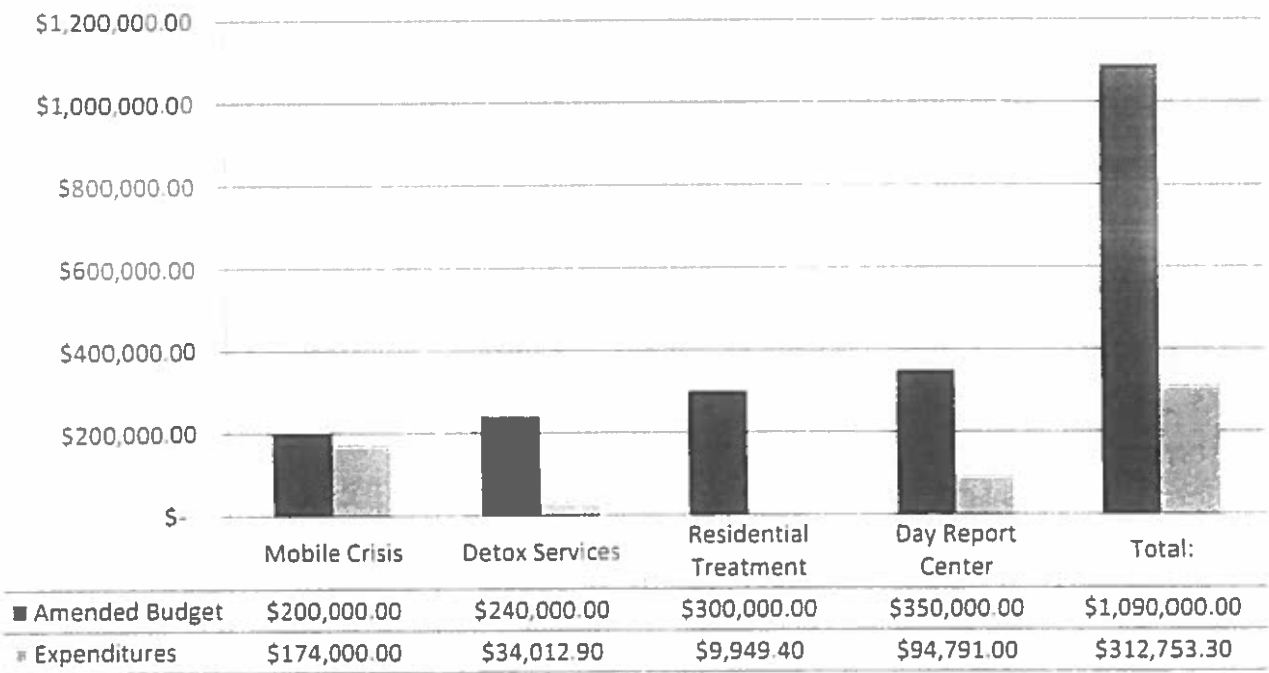
Date: July 19, 2017

Re: Mental Health Initiative Expenditures 2016-2017

The following updated summary of expenditures related to the Mental Health Initiatives in 2016 and the first six months of 2017 are submitted in response to a request from members of the ad-hoc Mental Health Treatment Committee.

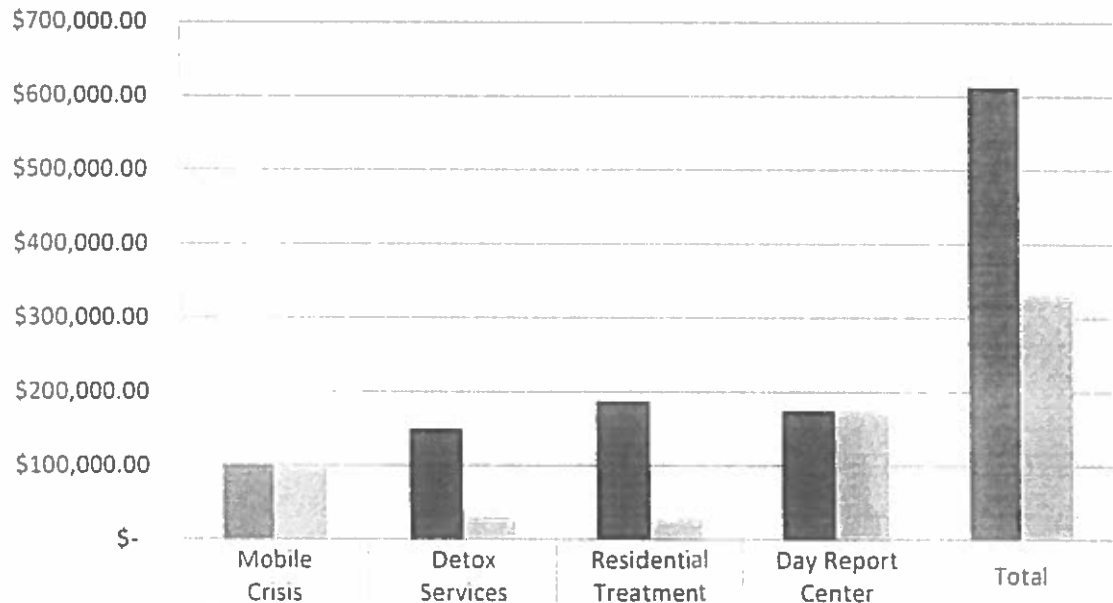
The chart below represents the 2016 expenditures on the various initiative components. The total available budget for the initiatives was \$1,090,000.

2016 Mental Health Initiative Expenditures



The second chart below represents the 2017 expenditures for January-June. The total available budget for the initiatives is \$1,225,000.

Mental Health Initiative Expenditures January - June 2017



■ Amended Budget (Pro-rated)	\$100,000.00	\$150,000.00	\$187,500.00	\$175,000.00	\$612,500.00
▨ Expenditures	\$100,000.02	\$29,218.59	\$27,128.76	\$173,823.48	\$330,170.85

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Phone (920) 448-6000 Fax (920) 448-6166

To: ad-hoc Mental Health Treatment Committee
Human Services Committee

From: Erik Pritzl, Executive Director

Date: July 19, 2017

Re: Optional Additions for Mental Health Services

Based on year to date spending for initiatives in 2017, it is projected the department will have \$709,000 in expenditures at the end of the year. This is broken down as follows:

- Mobile Crisis Expansion: \$200,000
- Day Report Center: \$350,000
- Detoxification Services: \$60,000
- Residential Treatment: \$99,000

This could result in unexpended funds in the amount of \$441,000 to use for expanding other services. Some options include:

Expand Re-Entry Services

Currently there is a position dedicated to supporting people with mental health issues being released from the jail. At past presentations to the ad-hoc committee, the staff member in the position reported seeing a high number of people, with a low rate of re-entering the jail. Unfortunately, there is a high volume of people to see in this program which limits the number and duration of contacts with individuals. The department could expand the program to allow for more contacts post-release. This would require adding a Clinical Social Worker position, with an estimated annual cost of \$87,935.

Enhance Crisis Coordination and Initiative Coordination

At the last ad-hoc committee meeting, there were questions raised about staff capacity to coordinating activities associated with crisis services and the mental health initiatives. It would be advantageous to have a position dedicated to coordinating all crisis services, including those components of the initiatives. As demand and programming has grown, there is an increased need for coordination of internal and external providers. This would include overseeing the

A handwritten signature, possibly "Erik Pritzl", in dark ink.

coordination of the emergency detention process. The estimated annual cost to add a Behavioral Health Supervisor is \$93,797.

Expand Clinical Intake Services

There has been discussion related to capacity to coordinate and meet consumer needs associated with increased clinical intake. As the number of people utilizing detoxification, residential treatment, and other services increases, the demand for clinical intake grows. In addition, the number of people receiving services through commitments and hold open agreements has increased. In 2013 there were 194 people on commitments and hold open agreements. In 2016, this number had increased to 232, and is projected to be 240 in 2017. Adding a Clinical Social Worker position would have an estimated annual cost of \$87,935.

Modify Detoxification Services

The department could develop and utilize a medically monitored detoxification facility to address the needs of people who are incapacitated or intoxicated. The general purpose of the facility is to meet short term stabilization needs, and treatment readiness. There is a vendor that currently operates a facility in another county. Using the model of operations in that county, a similar facility (15 beds) is estimated to cost about \$1.5 million annually, with the county estimated to fund about 50% of the cost.

Northeast Wisconsin Technical College District

Board of Trustees Meeting

Minutes

Monday, July 10, 2017

12:00 p.m.

**NWTC –Green Bay Campus Board Room DO308
2740 West Mason Street, Green Bay, WI 54303**

The meeting was also accessed via WebEx from the NWTC-Marinette Campus

The Board Chairperson called the July 10, 2017 NWTC Board of Trustees meeting to order and requested that roll call be taken at this time.

Present: Laurie Davidson, Carla Hedtke, Dave Mayer, Jeff Rickaby, Richard Stadelman, Ben Villarruel, Gerald Worrick

Excused: Cathy Dworak, Kim Schanock

Also Present: Jeff Rafn, Mary Jo Tilot, Stacey Felton, Chris Dahlke, Jennifer Canavera, Joe Draves, Dan Mincheff, Sandy Ryczkowski, Bob Mathews, Karen Smits, Susan Garot, Chet Lamers, John Grant, Michelle Uitenbroek, Michele Wiberg, Pam Lunde, Gina Van Egeren, Stacey Timm, Anne Kamps, Tori England, Trista Loritz, Lori Suddick

Board Organizational Matters

Oath of Office

Wisconsin Statutes §19.01 (1) and Article IV, §28 require that all district board members shall, before they enter upon the duties of their respective offices, take and subscribe an oath or affirmation to support the Constitution of the United States and the Constitution of the State of Wisconsin, and faithfully to discharge the duties of the respective offices to the best of their ability.

The Oath of Office was handed out at this time for signature by all Trustees. Each Trustee signed the Oath that was then notarized by Stacey Felton, Wisconsin Notary Public.

Election of Officers

The District Board of Trustees holds its annual organizational meeting on the 2nd Monday of July and elects a Chairperson, Vice-Chairperson, Secretary, and Treasurer. Incumbents were as follows: Jeff Rickaby, Chairperson; Carla Hedtke, Vice-Chairperson; Phyllis Habeck, held the position of Secretary; and, Laurie Davidson, Treasurer. At this time the Board elected its officers for FY 2018.

Chairperson

Laurie Davidson nominated Jeff Rickaby for the position of Chairman of the Board.

Dave Mayer moved that the nominations be closed and that a unanimous ballot be cast for Jeff Rickaby for the position of Chairman of the Board for FY18.

Motion seconded by Gerald Worrick.

Motion carried, with all voting "Aye" on voice vote.

Vice-Chairperson

Gerald Worrick nominated Carla Hedtke for the position of Vice-Chairperson.

Dave Mayer moved that the nominations be closed and that a unanimous ballot be cast for Carla Hedtke for the position of Vice-Chairperson of the Board for FY18.

Motion seconded by Gerald Worrick

Motion carried, with all voting "Aye" on voice vote.

Secretary

Carla Hedtke nominated Kim Schanock for the position of Secretary of the Board.

Richard Stadelman nominated Laurie Davidson for the position of Secretary of the Board.

Ballots were handed out at this time for voting purposes with each Board member signing their ballot. The results were six votes for Kim Schanock and one vote for Laurie Davidson.

Dave Mayer moved that the Board approve the appointment of Kim Schanock as Secretary of the Board for FY18.

Motion seconded by Carla Hedtke.

Motion carried, with all voting "Aye" on voice vote.

Treasurer

Gerald Worrick nominated Cathy Dworak for the position of Treasurer of the Board for FY18.

Dave Mayer moved that the nominations be closed and that a unanimous ballot be cast for Cathy Dworak for the position of Treasurer of the Board for FY18.

Motion seconded by Rick Stadelman.

Motion carried, with all voting "Aye" on voice vote.

Review and Approval of the 2017-2018 Board Calendar & Topical Calendar

Board Exhibit 1 was a copy of Board meeting calendar dates for FY 2018. Also listed were other dates to be considered by the Board. Included with the Board packet was the Topical Calendar, which lists the topics and presentations to be provided at each Board meeting.

Dave Mayer moved that the Board approve the FY 2018 Board meeting calendars with the change in the date for the Board Retreat to October 20.

Motion seconded by Richard Stadelman.

Motion carried, with all voting "Aye" on voice vote.

Appointments to the District Boards Association Standing Committees

The Board Chairperson asked for volunteers for the WTCS District Boards' Association Standing Committees for NWTC and make appointments to those committees for submission to the Boards' Association as listed below. Board Exhibit 2 described the function of each of the committees. The following is a list of the Committees and assignments:

Board of Directors (two-year appointment)	Hedtke – Elected as Vice-Chairman of Board
Awards	TBD
External Partnerships	Dave Mayer
Internal Best Practices	Gerald Worrick
Bylaws	TBD

Executive Session

Laurie Davidson moved that the Board go into Executive Session, in accordance with State Statute 19.85(1) (e) for the purpose of discussing the following item: Potential Purchase of Property (12:30 p.m.).

Motion seconded by Dave Mayer.

Motion carried, with all voting "Aye" on roll call.

Following the Executive Session discussion, Carla Hedtke moved that the Board return to the regular order of business (12:50 p.m.).

Motion seconded by Dave Mayer.

Motion carried, with all voting "Aye" on roll call.

Guests

Open Forum, Introduction of Guests, and Acknowledgements

The Chairperson asked for the introduction of any guests present at this time and invited public comment.

- Chairman Rickaby thanked Laurie Davidson for her years of service to the Board as its Treasurer, and welcomed new Board Trustee, Richard Stadelman.

Student Senate

No update was given at this meeting.

Action Items (Roll Call Vote)

Bills

Bills Covering the Period of June 1-30, 2017	\$7,374,590.52
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Detailed copies of the current disbursements for fiscal year 2017 for the month of June were forwarded to the Board Treasurer for review and recommendation to the Board for payment. Additional listings of the bills were available in the District Office for review by any interested person.

Laurie Davidson moved that the Board approve the June 2017 bills as presented.

Motion seconded by Dave Mayer.

Motion carried, with all voting "Aye" on roll call.

Resolution Awarding the Sale of \$15,000,000 General Obligation School Improvement Bonds, Series 2017

At its meeting on January 26, 2015, the Board authorized the borrowing of \$66,500,000 for capital expenditures. A draft resolution providing for the sale of General Obligation School Improvement Bonds in the amount of \$15,000,000, and specifying the amount of the tax heretofore levied, has been prepared by Bond Counsel and was attached as Board Exhibit 3. PMA Financial Network, Inc. solicited competitive bids for the issue and presented the bid tabulation and the winning bid for the sale of the bonds at the meeting on July 10, 2017.

Carla Hedtke moved that the Board adopt the resolution authorizing the sale of \$15,000,000 General Obligation School Improvement Bonds, Series 2017.

Motion seconded by Richard Stadelman.

- Michele Wiberg, PMA Financial Network, provided the bid results to the Board, with the promissory note sale going to Robert W. Baird, at an interest cost of 2.91%, and the College's retention of its Aa1 Moody's Rating.

Motion carried, with all voting "Aye" on roll call.

Consent Agenda Items:

Minutes

The minutes of the June 14, 2017 Board Meeting minutes were sent to Board members prior to the July 10, 2017 Board meeting. It was recommended that Board approval be given for the June 14, 2017 Board meeting minutes as presented.

New Hires- Faculty

- A. Matt Stoveken- Diesel/Medium Heavy Instructor - Matt Stoveken was the Selection Committee's top choice for the Diesel Medium/Heavy Truck Instructor. Mr. Stoveken holds an ASE Master Certification, a Wisconsin DOT Third Party CDL Examiner Certification, and numerous other accreditations specific to the Diesel Technology area.

Since 2012, Mr. Stoveken has been employed at Quality Truck Care Center as a Trainer/Recruiter. Prior to that he has 11 years of experience within the company in various positions such as: Service Manager, Service Department Foreman, and Diesel Technician. He also serves on the Diesel Advisory Boards for Fox Valley Technical College, and Northeast Wisconsin Technical College.

Placement for this position would be at the level Faculty A, \$66,000 for 175 days of obligation.

- B. Timothy Murphy- Utility Electrical Apprentice Instructor - Timothy Murphy was the Selection Committee's top choice for the Utility Electrical Apprentice Instructor. Mr. Murphy holds an Industrial Maintenance Electrician Certification from the Wisconsin State Indentured Apprenticeship, an Electronic Servicing Certification from Fox Valley Technical College, and has completed courses in Allen-Bradley programmable logic controllers and AC and Dc adjustable drive systems at the Allen-Bradley and General Electric Training Centers.

Since 2015, Mr. Murphy has been an adjunct instructor for Northeast Wisconsin Technical College teaching courses in the Substation Electrician Apprenticeship Program. He also has 13 years of experience working for Alliant Energy Corporation in Fond Du Lac, WI in various positions such as: SCADA Technician, Relay Technician, and Substation Electrician. Prior to that, Mr. Murphy has been employed as an Electrician/Power Plant Operator for Neenah Power Plant, and an Industrial Maintenance Electrician for the American Tissue Corporation (formerly Kimberly Clark).

Placement for this position would be at the level Faculty A, \$63,771.00 for 175 days of obligation.

- C. Wendy Vandenboom – Dairy Science Instructor - Wendy Vandenboom was the Selection Committee's top choice for the Dairy Science Instructor. Ms. Vandenboom holds an accreditation and licensure as a Doctor of Veterinary Medicine from UW-Madison.

Since 2010, Ms. Vandenboom has been a National Dairy Farm Program Evaluator and Trainer in Shiocton, Wisconsin, as well as an instructor for Globe University teaching courses in the Veterinary Technology program. Prior to that, she was employed by CHS/Larsen cooperative in New London, Wisconsin as a Livestock Nutritionist/Equine Specialist/Veterinarian, and also was an adjunct instructor at Fox Valley Technical College classes on animal husbandry, management and veterinary science to students enrolled in FVTC Agriculture program.

Placement for this position would be at the level Faculty A, \$66,639.00 for 175 days of obligation.

- D. Jesse LaBrosse – Electro-Mechanical Technology Instructor - Jesse LaBrosse was the Selection Committee's top choice for the Electro-Mechanical Technology Instructor. Mr. LaBrosse holds a Graduate of Science Degree in Career and Technical Education and a Bachelor of Science Degree in Technology Education from UW-Stout. In addition, he holds an Associate Degree in Electro-Mechanical Technology and a Certificate in Electrical and Instrumentation Apprentice.

Since 2014, Mr. LaBrosse has been an adjunct instructor at Northeast Wisconsin Technical College teaching classes in the Electro-Mechanical program. He has been employed by BPM Inc. as an Electrical and Instrumentation Technician since 2007. Prior to that, he was employed by Belgioioso Cheese Inc. as a Floor Operator/OSHA Trainer for seven years, and Machine Service Inc. as a CNC Lathe Programmer and Operator for a year.

Placement for this position would be at the level Faculty C, \$69,000.00 for 175 days of obligation.

New Hire - Administration

Colleen Simpson– Vice President, Student Services - Colleen Simpson was the Selection Committee's top choice for Vice President, Student Services. Dr. Simpson earned her Ed.D. in Educational Leadership, Administration and Policy from Fordham University, M.S.Ed. in Higher Education Administration and B.B.A. in International Marketing both from Baruch College.

Dr. Colleen Simpson has been with the City University of New York (CUNY) for over 20 years. She currently oversees Retention and Student Success at Bronx Community College, leading and managing a comprehensive program of services promoting access, support, and engagement and student success. Prior to assuming her current position, Dr. Simpson served as the Special Assistant for Enrollment Management/Student Affairs. Dr. Simpson has also held prior higher education administrative positions in the areas of Registrar, Counseling, Career Services and Academic Affairs. Her career also includes teaching as an adjunct faculty member at College of New Rochelle– Graduate School Division of Psychology and Counseling.

Placement for this position would be at the level Exempt J, \$150,000.00.

Metal Fabrication Program Approval

The Metal Fabrication program provides hands-on experience to prepare students to build metal projects using all types of fabrication equipment. Students will take fabrication projects from blueprint through final inspection, including the use and troubleshooting of manual and CNC cutting and forming equipment, and both Gas Metal Arc and Gas Tungsten Arc Welding. The Metal Fabrication program will prepare students for the future by providing them with knowledge in Metallurgy, Robotics, Quality Assurance and Lean Manufacturing. The program is expected to begin in fall 2018.

It was recommended that the Board approve the Metal Fabrication technical diploma and authorize its submission to the WTCS State Board for approval.

Heating, Ventilation, Air Conditioning and Refrigeration Technician Program Approval

The two-year Heating, Ventilation, Air Conditioning, and Refrigeration (HVAC/R) Technician technical diploma prepares students for an entry-level career in heating, ventilation, air conditioning, and refrigeration. HVAC/R technicians install, service, troubleshoot, and repair HVAC/R systems used for the environmental control of buildings and product processes. This includes work on a wide variety of equipment types including residential (homes), commercial (restaurants, offices, hotels), institutional (schools, hospitals), and industrial (manufacturing plants). Although HVACR technicians are trained to install, maintain and repair heating, air conditioning and refrigeration systems, many focus their work on installation, maintenance or repair. Some technicians specialize in one or more specific aspects of HVACR such as radiant heating systems, solar panels, testing and balancing, or commercial refrigeration. With completion of additional general studies courses a student can obtain an associate degree in Heating, Ventilation, Air Conditioning and Refrigeration Technology. The program is expected to begin in fall 2018.

It was recommended that the Board approve the Heating, Ventilation, Air Conditioning and Refrigeration Technician technical diploma and authorize its submission to the WTCS State Board for approval.

Center for Business & Industry (Contracts for Service)

Under the provisions of State Statutes 38.14 (3) and State Administrative Code WTCS 8, the District Board may enter into contracts to provide instructional or non-instructional services to public institutions, local governmental bodies, private institutions, industries, and businesses. District Board policy E240 delegates the authority to initiate a contract to the President, with the proviso that the contract is subject to retroactive approval by the Board. A report of fiscal year 2017 contracts pending Board approval was attached as Board Exhibit 4.

This report includes not only the in-district contracts but also the out-of-district and the out-of-state contracts. State Board Contract for Service Policy requires that the District Board receive a report at least quarterly on contracts entered into for which less than full cost is being charged. We have elected to provide the Board with this report on a monthly basis. This report uses a state formula in which the state annually calculates a percentage for indirect expenses (35.15% for on-campus and 29.09% for off-campus) such as administration, facilities, utilities, information systems, registration, counselors, insurance, etc., associated with a contract to determine full costs. The hourly rate of \$167.00 per hour along with the ability to project price was recommended by the department and approved by the Board. The intent is to recover the direct and indirect costs of delivering the services. Copies of the contracts were available for review by any interested person.

It was recommended that the Board approve the contracts for services identified in Board Exhibit 4.

Dave Mayer moved that the Board approve the consent agenda items as follows: the minutes of the June 14, 2017 Board meeting; the appointments of Matt Stoveken– Diesel/Medium Heavy Instructor, Timothy Murphy– Utility Electrical Apprentice Instructor, Wendy Vandenboom – Dairy Science Instructor, and Jesse LaBrosse – Electro-Mechanical Technology Instructor; the appointment of Colleen Simpson as Vice-President for Student Services; the approval of the Metal Fabrication technical diploma and the two-year Heating, Ventilation, Air Conditioning, and

Refrigeration (HVAC/R) Technician technical diploma and authorization to submit both proposals to the WTCS State Board for approval; and the contracts for services identified in Board Exhibit 4.

Motion seconded by Carla Hedtke.

Motion carried, with all voting "Aye" on voice vote.

Reports

Board EduByte – Botanical Garden Update

Susan Garot, Executive Director of the Green Bay Botanical Garden, provided an update on garden activities over the past year.

Policy Discussion – Credit for Prior Learning/Flexible Adult Learning

Anne Kamps, Dean of Learning Support Services, led the discussion on credit for prior learning and the flexible adult learning initiatives at the College.

- Support services will be available for the returning adults 25+ taking courses at the College (tutors, advisors, etc.).
- Specific campaigns have been developed to share information on courses/programs that are available for the adult population. Adult recruiters have also been hired and working with that population.
- Should make information available at the County Jails also.

Referendum Update

Chris Dahlke provided a referendum project update to the Board.

President's Report

Enrollment Activity – June 30 the end of year report will be ready and provided to the Board at the Retreat. The College has stayed within budget however, enrollments are down. Enrollments for the upcoming year are flat, however the heaviest enrollment month is August.

Legislative and Regulatory Issues (state & federal) –

- The State is still discussing the transportation budget and not much other work is happening.
- The President signed an Executive Order on Apprenticeships which may affect the technical colleges. The Executive Order purpose is to increase the number of apprentices in health care, IT and manufacturing areas to reach the millions in the UW, and the way they are proposing to accomplish this is to allow private entities to offer the training for these apprenticeships. We are asking area legislators to speak to the need for the training for these apprenticeships to remain within the technical college system.
- Department of Education has been talking about discarding the Higher Education Opportunity Act and rewriting the program.
- The College is working with Tom Downs, Washington, DC, to become recognized as a Center of Excellence in Maritime Training.

Current Events –

- Lori Suddick, Vickie Lock, and Jeff will be presenting two sessions at the WTCS 1st Student Success Center Summit.

- Will be starting to prepare to do our strategic planning for the next 3-5 years that involves holding community forums, four regional meetings with K12 superintendents, and with the advisory committees, and our students. Will be talking about this at the Board Retreat in October.

Next Board Meeting

The August 9, 2017 Board Meeting will be held at the NWTC-Green Bay Campus Board Room.

Board members and administration will have an opportunity to identify items that weren't identified prior to the preparation of the agenda for referral to administration or placed on a future board agenda.

Adjournment

Gerald Worrick moved that the Board adjourn the July 10, 2017 Board meeting (3:00 p.m.).

Motion seconded by Dave Mayer.

Motion carried with all voting "Aye" on voice vote.



Kim Schanock, Board Secretary

8/10/17

Date